

No.COL/COM/228/3/2010
High Commission of India
Colombo

09/05/2011

Tender enquiry for supply of Bicycles to Northern Province of Sri Lanka

Tender Notice

High Commission of India, Colombo invites sealed quotations under the two bid system (technical and financial) from authorized dealers/sales agents of Original Indian Manufacturers based in Sri Lanka for supply of 10,000 nos. push bicycles (7,000 gents and 3,000 ladies). The supplier needs to have existing spare parts sales outlets in the Island, particularly in Northern Province.

Bidders may purchase the Tender Documents from the address mentioned below, against payment of SLR 1,000.00 (non-refundable) in cash or in the form of Demand Draft drawn in favour of High Commission of India, Colombo. These can also be downloaded from the Mission's website www.hcicolombo.org, in which case a draft for SLRs.1,000/- drawn in favour of High Commission of India towards the fee of tender documents may be enclosed with the technical bid.

Address for purchase of Document: **Attaché (Commerce)**
High Commission of India
36-38, Galle Road, Colombo-03

Tender Date: 09 May 2011

Pre-Bid Meeting: 19 May 2011 (1030 hrs)

Last Date of Submission of Bids: 30 May 2011 (1500 hrs)

Opening of Technical Bids: 30 May 2011 (1530 hrs)

Bids (technical and financial) may be submitted in a sealed cover marked "**Tender for supply of Bicycles to Northern Province of Sri Lanka**" so as to reach latest by **1500 hrs on 30th May, 2011. All tenders received after the deadline will be rejected.**

The technical bid and the financial bid documents (**in duplicate**) should be sealed by the bidder in separate covers duly superscribed thus and both these sealed covers are to be put in a bigger cover which should also be sealed and duly superscribed. The bid may be deposited with the undersigned at the High Commission of India. The bid may include all the details and meet terms and conditions as listed in the tender documents.

The sealed quotations (technical bids) will be opened in presence of authorized representatives of bidders **at 1530 hrs on 30/05/2011** in the High Commission of India.

Attaché (Commerce)
High Commission of India
36-38, Galle Road, Colombo 3

Terms and Conditions

1. Sealed quotations may be submitted under the two bid system (technical and financial) by authorized dealers/sales agents of Original Indian Manufacturers based in Sri Lanka for supply of 7,000 Gents and 3,000 Ladies bicycles (as per mentioned specifications in Annexure-A & B).
2. The supplier needs to have pre-existing spare parts sales outlets in the island, particularly in Northern Province. The supplier must also arrange for transportation of cycles to designated distribution points in Northern Province at his own expense and provide temporary storage/warehousing in Colombo/Northern Province, if required. The cost for the same must be shown separately in the price schedule form (Annexure-C)
3. A certificate guaranteeing that adequate amount of spare parts will be available in the North for at least seven years from the date of supply may be provided along with the technical bid.
4. Bidders are requested to submit their bid (technical and financial) in a sealed cover marked "Tender for supply of bicycles to Northern Province of Sri Lanka" so as to reach latest by 3.00 P.M. on 30th May 2011. The technical bid and financial bid should be sealed by the bidder in separate covers duly superscribed thus and both these sealed covers are to be put in a bigger cover which should also be sealed and duly superscribed.
5. The bid may be submitted to Attaché (Commerce), High Commission of India, 36-38, Galle Road, Colombo-3 and acknowledgement obtained.
6. **OPENING OF BIDS:** The sealed quotations (technical bids) will be opened in presence of authorized representatives of bidders at 3.30 PM on 30/05/2011 in the High Commission of India. After scrutiny of technical bids by the Tender Evaluation Committee, financial bids of only those bidders who qualify the technical evaluation will be opened at a time and date to be intimated later.
7. **EARNEST MONEY DEPOSIT (EMD):** Technical bids should contain EMD of SLR 1,200,000 by DD/PO drawn in favour of High Commission of India, Colombo. Alternatively, a standard bid guarantee (format as in **Annexure E**) issued by a bank or an insurance agency approved by the Central Bank of Sri Lanka, in favour of the Indian High Commission, Colombo of this amount may be provided. The Bid Guarantee of all unsuccessful bidders will be released after the tender is finalized. The Bid Guarantee should be valid for a minimum period of 90 days from the date of opening of tenders. Technical bids without Earnest Money Deposit/Bid Guarantee will be rejected.

8. **PERFORMANCE GUARANTEE:** The successful bidder shall submit, within fourteen working days after the award of tender, a Performance Guarantee (format as in **Annexure F**) provided by a reputed bank or an insurance agency approved by the Central Bank of Sri Lanka, of an amount equal to ten percent (10%) of the value of order, drawn in favour of the High Commission of India, Colombo for the due execution of the contract within the specified period. The Performance Guarantee should be valid for a period of 120 days from the date of award. If the Performance Guarantee is not submitted within 14 days of the letter of award, the award will be cancelled and the Guarantee will be forfeited. The EMD of the bidder, whose tender is accepted, will be discharged when the said bidder's Performance Guarantee has been accepted.

9. **RETENTION MONEY:** Retention money to the extent of 5% of invoice amount will be retained up to the warranty period or one year (whichever is earlier) and released thereafter, subject to proper functioning of supplied equipments and satisfactory after sales service.

10. **VALIDITY AND CURRENCY OF BIDS:** All bids shall hold good for acceptance for a minimum period of 90 days from the date of closing of tender. The price quoted should be in Sri Lanka Rupees and written clearly in ink or typewritten. The total amount of the bid should be given in words as well as in figures.

11. The quoted price (as of the point of delivery indicated in Delivery schedule, **Annexure -C**) should be exclusive of all taxes, duties and levies etc. However, the taxes, duties and levies etc. as applicable may be quoted separately. The VAT Registration number should be indicated, if registered for VAT. Otherwise, the tender is liable to be rejected. If the bidder is not registered for payment of VAT, a certificate to that effect, obtained from the Commissioner General of Inland Revenue, should be annexed to the tender.

12. The bidder may provide the following:

With the Technical Bid:

- (i) Self-attested photo-copy of registration of the company/firm/ proprietorship with the concerned Sri Lankan / Indian authorities.
- (ii) Annual Report (where statutorily required to be filed), and Financial Reports for the last 2 years, preferably audited ones.
- (iii) Details of experience in similar field in Sri Lanka or in India
- (iv) Document to support the country of origin declaration in the Price Schedule form, where applicable.
- (v) Manufacturer's authorization letter authorizing the bidder to supply the

goods.

(vi) Documentary evidence to establish conformity of the goods to the technical specifications in the bidding documents along with the Technical Specification Form (**Annexure A&B**).

(vii) Documents and information as required in the Bidder Information Form (**Annexure D**)

(viii) The bidder shall also furnish a list giving full particulars, including available sources and current prices of spare parts, special tools, etc., necessary for the proper and continuing functioning of the goods during the warranty period.

(ix) EMD as mentioned in paragraph 7 above **(the bid will be rejected if the EMD is not submitted in the Technical Bid envelope)**

With the Financial Bid:

(i) Price quotation in the Price Schedule Forms (as in **Annexure C**)

13. Any alteration or deletions in the bid should be authenticated by the full signature of the bidder.

14. **WARRANTY:** The item offered should carry a comprehensive warranty as per specification. Any deviation in the warranty period should be indicated.

15. **MODE OF PAYMENT:** Payments will be released only after the items as tendered are handed over/delivered at designated places in Colombo or Northern Province in perfect working condition, to the High Commission of India or its authorized representative.

16. **DELIVERY:** The successful bidder must complete delivery, as stipulated above, of 50% of the order quantity within 30 days and the balance within 45 days from the date of award of contract. Payment will be done only after successful supply and commissioning of equipment at designated places within the Northern and Eastern Provinces of Sri Lanka. The exact places and the quantities to be supplied there will be intimated by the High Commission later. If the successful bidder fails to hand over within the stipulated period, liquidated damages @ 1% of the tender amount shall be levied for a delay of each calendar week or part thereof, subject to a maximum of 10%.

17. **ACCEPTANCE OF TENDERS:** The High Commission of India reserves the right to reject any or all tenders or accept any tender or a part thereof without assigning any reason whatsoever.

Annexure A – Technical Specification Form: GENTS
BICYCLES

01 No.	02 Item	03 Description	04 Please provide the necessary details of tick mark the most appropriate answer
1	Standard	Standard 28" Bike	Yes <input type="checkbox"/> No <input type="checkbox"/>
2	Color	Orange and Green Metallic (As Specified Annexure G)	Yes <input type="checkbox"/> No <input type="checkbox"/>
3	Frame	1" ERW tubic 22 Gents single bar with Lug type Brazed	Yes <input type="checkbox"/> No <input type="checkbox"/>
4	Fork	28 RL type tubuler crown with CP Thimbles	Yes <input type="checkbox"/> No <input type="checkbox"/>
5	Mudguard	Deep dome heavy duty steel	Yes <input type="checkbox"/> No <input type="checkbox"/>
6	Tyre and Tube	28 X 1.1/2 GR.6 X 3 ply as per SLS 127:1982	Yes <input type="checkbox"/> No <input type="checkbox"/>
7	Rim	28 X 1.1/2 steel with heavy duty chrome plated 40/32 hole	Yes <input type="checkbox"/> No <input type="checkbox"/>
8	Hubs	Thin Steel CP	Yes <input type="checkbox"/> No <input type="checkbox"/>
9	Handle Bar	Steel brazed pattern heavy chrome and polished	Yes <input type="checkbox"/> No <input type="checkbox"/>
10	Chain Wheel and Crank	44 T X 7" mm Steel cottered CP	Yes <input type="checkbox"/> No <input type="checkbox"/>
11	Chain Cover	Full chain cover	Yes <input type="checkbox"/> No <input type="checkbox"/>
12	Saddle	Steel Base with PVC top	Yes <input type="checkbox"/> No <input type="checkbox"/>
13	Bell	Bell to be fixed on handle	Yes <input type="checkbox"/> No <input type="checkbox"/>
14	Lock	Frame lock	Yes <input type="checkbox"/> No <input type="checkbox"/>
15	Stand	Wheel stand with lock	Yes <input type="checkbox"/> No <input type="checkbox"/>
16	Carrier	Channel type heavy duty	Yes <input type="checkbox"/> No <input type="checkbox"/>
17	Brakes	Steel centra pull RL type brake	Yes <input type="checkbox"/> No <input type="checkbox"/>
18	Seat	Raxin top padded with coil spring	Yes <input type="checkbox"/> No <input type="checkbox"/>
19	Paddles	Heavy duty with top reflector	Yes <input type="checkbox"/> No <input type="checkbox"/>
20	LOGO	'Gift from the Government and people of India' should be clearly printed on the Chain cover (with the Government of India Logo) and another GOI Logo should be printed on the Frame	Yes <input type="checkbox"/> No <input type="checkbox"/>
21	Warranty	7 years for Frame and fork	Yes <input type="checkbox"/> No <input type="checkbox"/>

Annexure B – Technical Specification Form: LADIES BICYCLES

01	02	03	04
No.	Item	Description	Please provide the necessary details of tick mark the most appropriate answer
1	Standard	Standard 26" Bike	Yes <input type="checkbox"/> No <input type="checkbox"/>
2	Color	Orange and Green Metallic (As specified Annexure G)	Yes <input type="checkbox"/> No <input type="checkbox"/>
3	Frame	21 Ladies Double bar with Brazed	Yes <input type="checkbox"/> No <input type="checkbox"/>
4	Fork	26 RL type tubuler crown with CP Thimbles	Yes <input type="checkbox"/> No <input type="checkbox"/>
5	Mudguard	Standard	Yes <input type="checkbox"/> No <input type="checkbox"/>
6	Tyre and Tube	26 X 1.3/8 with E/V	Yes <input type="checkbox"/> No <input type="checkbox"/>
7	Hubs	Thin Steel CP	Yes <input type="checkbox"/> No <input type="checkbox"/>
8	Handle Bar	Steel CP	Yes <input type="checkbox"/> No <input type="checkbox"/>
9	Chain Wheel and Crank	44 T X 172 mm Steel cottered CP	Yes <input type="checkbox"/> No <input type="checkbox"/>
10	Chain Cover	Full chain cover	Yes <input type="checkbox"/> No <input type="checkbox"/>
11	Saddle	Steel Base with PVC top	Yes <input type="checkbox"/> No <input type="checkbox"/>
12	Bell	Bell to be fixed on handle	Yes <input type="checkbox"/> No <input type="checkbox"/>
13	Lock	Cable lock	Yes <input type="checkbox"/> No <input type="checkbox"/>
14	Stand	Side stand with lock	Yes <input type="checkbox"/> No <input type="checkbox"/>
15	Carrier	Kobe carrier	Yes <input type="checkbox"/> No <input type="checkbox"/>
16	Brakes	Steel centra side pull RL type brake	Yes <input type="checkbox"/> No <input type="checkbox"/>
17	Rim	26 X 1 3/8 Westwood BCP	Yes <input type="checkbox"/> No <input type="checkbox"/>
18	Seat	Standard	Yes <input type="checkbox"/> No <input type="checkbox"/>
19	Paddles	PVC rubber with reflector	Yes <input type="checkbox"/> No <input type="checkbox"/>
20	Saree guard	Standard	Yes <input type="checkbox"/> No <input type="checkbox"/>
21	LOGO	‘Gift from the Government and people of India’ should be clearly printed on the Chain cover (with the Government of India Logo) and another GOI Logo should be printed on the Frame	Yes <input type="checkbox"/> No <input type="checkbox"/>
22	Warranty	7 years for Frame and fork	Yes <input type="checkbox"/> No <input type="checkbox"/>

Annexure – C
Price Schedule

	01	02	03	04	05	06	07=03 X 06	08=04 X 06
Item No	Description	Country of Origin	Unit Price (excluding Taxes charges, Duties and Levies) (in Sri Lankan Rupees)	Applicable Taxes charges, Duties and Levies (in Sri Lankan Rupees)	Transport / Storage cost, If any	Number of Units	Total Price (excluding Taxes charges, Duties and Levies) (in Sri Lankan Rupees)	Total Price with Applicable Taxes charges, Duties and Levies (in Sri Lankan Rupees)
1	Gents Push Bicycles (rim size 28")					7000		
2	Lady's Push Bicycles (rim size 26")					3000		

(Please submit separate forms for any alternate models proposed)

VAT registration number (if applicable)

Total amount in words; Sri Lankan Rupees
.....

Signature of the Bidder
.....

(Common Seal of the Company)

Name & address of the Company -
.....
.....
.....

Name address of the Authorized Officers:
.....
.....

Telephone Number - Fax Number -

Date// 2011

(All prices may be quoted CIF Colombo)

Annexure-D

Bidder Information Form

1. Bidder's Legal Name:
2. In case of JV. Legal name of each party:
3. Bidder's business registration details: (Attach copy of registration)
4. Bidders year of registration:
5. Bidders legal address:
6. Bidder's Authorized representative information: Name: Address: Telephone: E-Mail Address:
7. Attached are copies of original document of: <ul style="list-style-type: none">• Article of Incorporation or Registration of firm named in 1• In case of JV. Letter of intent to JV or JV agreement

Annexure E

BID BOND FORM

Whereas Hereinafter called "The TENDERER" has submitted his/their Tender dated For the "supply and delivery of Push bicycles to Northern province of Sri Lanka", as per specification schedule annexed. Know all men by these presents that we
..... (Here in after called the Bank) are bound to the
..... (Here in after called THE PURCHASER) in the sum offor which payment well and truly to be made to the said PURCHASER The bank binds itself, its successors and assigns by these presents sealed with the common seal of the said bank this Day of 2011.

The conditions of the obligation are:- .

1. If the TENDERER withdraws his bid during the period of bid validity specified by the TENDERER on the bid form or
2. If the TENDERER having being notified of the acceptance of his bid by the PURCHASER' during the period of Bid validity
 - a. Fails or refuses to execute the CONTRACT.

Or

- b. Fails or refuses to furnish the performance bond. We undertake to pay to the PURCHASER up to the above amount upon receipt of his first written demand, without the PURCHASER having to substantiate his demand PURCHASER will state that the amount claimed by him is due to him owing to the occurrence of one or both conditions, specifying the occurred condition or conditions .

This guarantee will remain in Force up- to and including 120 days after the period at BID validity, and any demand in respect thereof should reach the BANK not later than the above date.

.....
Signature of the Bank

Annexure F

PERFORMANCE BOND FORM

"Supply and delivery of Push Bicycles for Northern Province of Sri Lanka"

Whereas hereinafter Called "The SUPPLIER" has undertaken, in pursuance of CONTRACT dated 2011 to supply and delivery of Push Bicycles to Northern Province.

Hereinafter called "The CONTRACT" and where as it has been by you in the said CONTRACT that the SUPPLIER shall furnish you with a "Bank. Guarantee" by a recognized Bank for the sum specified herein as security for compliance with the SUPPLIER's performance obligation in accordance with the CONTRACT and whereas we agreed to give the SUPPLIER a Guarantee.

Thereof we hereby affirm that we are guarantors and responsible to you on behalf of SUPPLIER, up to a total of and we undertake to pay you upon, your first written demand declaring the SUPPLIER to be in default under the CONTRACT and without cavil or argument any sum or sums within the limits of as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein. This guarantee is valid until the day of 2011..

.....
Signature and the Seal of the Bank

..... We understand that you are not bound to accept the lowest or any tender you may receive Dated thisday of Two Thousand and Eleven.

Signature

.....in the capacity of duly authorized to sign tenders for and on behalf of
.....(Name and Address of the company)

(IN BLOCK CAPITAL LETTERS)

Name : _____

WITNESSES

.....
Address:

.....
Signature:

.....
Name

.....
Address:

.....
Signature:

Annexure G- Color of Specified bicycle

