



High Commission of India
Colombo

Notice Inviting Tender

for

supply and install Main Electricity Panel Board at the High Commission of India, Colombo, Sri Lanka

No. Col/Prop/872/02/2020

Dated – 03/12/2021

Important dates	
Bid published date	03/12/2021
Bid document download start date	03/12/2021
Bid submission start date	03/12/2021
Clarification on bid document start date	03/12/2021
Pre-bid meeting date	09/12/2021
Clarification on bid document end date	24/12/2021
Bid submission end date	24/12/2021
Date of opening of bids	24/12/2021

The High Commission of India, Colombo, invites bids/tenders from the reputed companies dealing in electricity supply systems to submit bids for electricity works listed in the 'Scope of Work' below (Point B), at 36-38, Galle Road, High Commission of India, Colombo-03.

(A) ELIGIBILITY CRITERIA:

1. Bidders should demonstrate and explain their technical, professional and practical experience of having provided similar works and will need to supply examples of similar works undertaken in the last 3 years, including to any of the Diplomatic Missions in Colombo/Sri Lanka.
2. Bidders may also indicate their experience in this regard.
3. Bidders may also submit, in brief, the history of their company with annual turnover. They may also furnish the certificate/license, if any, that may indicate their qualification for undertaking such works on heritage buildings, mainly pertaining to the electricity supply works, in Sri Lanka. The agency should be registered with the local registrar of companies.
4. Bidders should confirm that they are able to inspect the said property, situated at 36-38, Galle Road, Colombo-03, in order to provide a competitive quote, indicating the time-frame to complete the desired works, as stipulated in 'Scope of Work' and the bidders should ensure that the quotes should be provided to the High Commission of India by **1530 hrs.** on 24/12/2021.
5. Bidders should not have been barred/black-listed by the Government Organization in Sri Lanka or elsewhere (The bidder is requested to submit a self-declaration to this effect).
6. Bid Security/Earnest Money Deposit of SLR 1,00,000/- (Sri Lankan rupees one lakh only) in the form of Bankers Cheque, Bank Guarantee or Demand Draft in favour of "High Commission of India, Colombo".
7. Bidders may submit their bids on "fixed price lump sum" basis for the work.

(B) SCOPE OF WORK:

Supply and Install Main Electricity Panel Board of around 800 AMPS

- Standing panel board with cover plates having proper coating of anti-corrosion paints.
- Panel board should have distributed indicator lamps, voltmeters, ammeters etc.
- Panel board should be fitted with current transformers to manage the voltage fluctuations.
- Panel board should be fitted with Miniature Circuit Boards(MCBs) for adequate protection against overload and short circuit conditions.
- Panel board should be fitted with adequate number of sub feeders to provide proper distribution of load among branch circuits.

- Modification of the cable terminating at the panel board to suit the new panel board.
- Removal of the existing panel board.
- Armored cable trays for holding high tension insulated wires
- Site visit is advisable to get an idea about the dimensions and the number of MCBs, sub feeders, lamps, voltmeters, ammeters, armored cable trays etc.

(C) INSPECTION OF THE SITE:

Interested bidders must visit the site located at 36-38, Galle Road, High Commission of India, Colombo-03, between 1000 Hrs and 1600 Hrs, by taking prior appointment. Site-visit is important for the taking the measurement of the panel to be placed.

(D) SUBMISSION OF BIDS:

1. Interested companies should provide their bid price as per the scope of work mentioned in point B above by 1530 Hrs on 24/12/2021. Sealed bids/offers shall be submitted in an envelope, superscribed “Quotation for supply and installation of electricity panel board in the High Commission of India, Colombo”. And shall be addressed to:

Attaché(Property)
High Commission of India
Colombo
36-38, Galle Road, Colombo-03

2. Tender is invited in two parts i.e. (i) Technical Bids (Containing bid security deposit) and (ii) Financial Bid.

Technical Bid: The bidding agencies are required to submit documents as detailed in the Minimum Eligibility Criteria to qualify at the technical stage.

Financial Bid: To be submitted separately for electricity panel board in sealed envelopes.

Both the technical bid and financial bid envelopes should be sealed separately and clearly marked as “Envelope No. 1 – Technical Bid” and “Envelope No. 2 – Financial Bid”. Both sealed envelopes should be placed in a third larger envelope clearly mentioning “Technical and Financial Bid for electricity panel board of the High Commission of India, Colombo”.

3. Envelopes for technical, not financial bids/submissions, shall indicate the name and address of the bidders/senders to identify the bid and to enable the bid to be returned unopened in case it is declared 'late' or 'rejected'.
4. The tender box shall be sealed at the stipulated deadline for submission.
5. Bids shall then be opened at 1530 hours on 24/12/2021 in the premises of the High Commission of India, Colombo, in the presence of tenderers or their authorized representative.
6. Modified or partially completed bids are summarily rejected.
7. A technical bid should be accompanied by Security Deposit of SLR 1,00,000/- (Sri Lankan rupees one lakh only) in the form of Bankers Cheque, Bank Guarantee or Demand Draft, in favour of "High Commission of India, Colombo", which will be
8. returned to all unsuccessful bidders within two working days after the bid opening day. The Security Deposit of successful bidder will be retained.
9. The price quoted shall be considered final and no price escalation will be permitted.
10. Offers received through Fax/E-mail or through open letters shall summarily be rejected/ignored.

(E) WORK ORDER:

1. To assist evaluation and comparison of the bids, the High Commission of India, Colombo, at its discretion, may ask the bidders for clarification on their bids. The clarifications and responses from the bidders shall be in writing.
2. If a bidder is asked to competitively quote for the works, the High Commission of India, Colombo, is not bound to accept the lowest quote or any tender, and reserves the right to accept the whole or any part of the tender and altering the quantities offered and the tenderer shall supply the same at the rate quoted.
3. A Work Order will be issued to the successful bidder within three working days after the bid opening day.

(F) ACCEPTANCE OF WORK ORDER:

1. The successful bidder who has been issued a Work Order should submit the acceptance letter accompanied with a Performance Security Guarantee/Bond within 5 working days of receipt of Purchase Order.
2. The Performance Bond valid for 365 days and of the value equivalent to 10% of the bid amount shall be in the form of Bank Guarantee or Bankers Cheque or Demand Draft in favour of 'High Commission of India, Colombo'.

(G) WORK SCHEDULE:

1. Issuance of Work Order within three working days after opening of bids.
2. Return of Security Deposit to unsuccessful bidders within three working days after opening of bids.
3. Return of Security Deposit to the successful bidder on same day upon receipt of 'Acceptance of Work Order' and submission of Performance Bond.
4. Release of 30% of the accepted bid amount after completion of the work of the equivalent amount.
5. Release of balance/final amount after adjustment, if any, within 10 working days after successful completion of the work, subjected to the satisfaction of the tender inviting authority.
6. Release of the performance security guarantee/bond after 180 days from the completion of the work.

(H) FORCE MAJEURE:

Any delay due to Force Majeure will not be attributable to the bidder. Force Majeure events shall mean one or more of the following acts or events: Acts of God or events beyond the reasonable control of the Affected Party which could not reasonably have been expected to occur; exceptionally adverse weather conditions, lightning, earthquake, cyclone, flood, volcanic eruption or fire or landslide; Radioactive contamination or ionizing radiation; epidemic or pandemic; Strikes or boycotts (other than those involving the Supplier or its employees/representatives or attributable to any act or omission of any of them) interrupting supplies and services of the Project for a period exceeding a continuous period of 7 (seven) days; An act of war (whether declared or

undeclared), invasion, armed conflict or act of foreign enemy, blockade, embargo, riot, insurrection, terrorist or military action, civil commotion or politically motivated sabotage which prevents rendering of supplies or specified services by the Supplier for a period exceeding a continuous period of 7 (seven) days.

(I) ARBITRATION:

In case of any dispute or difference arising out of or in connection with the tender conditions/order and Contract, the High Commission and the agency will address the dispute/difference on a mutual resolution and failing which, the matter shall be referred for arbitration to a sole Arbitrator to be appointed by consent of both parties. The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at New Delhi only. The resolution of the Arbitrator shall be final and binding on both the parties.

(J) Jurisdiction:

The courts at New Delhi alone will have the jurisdiction to try any matter, dispute or difference between parties arising out of this tender/contract.

(K) Clarification:

The prospective tenderer(s) requiring any clarification/appointment regarding the tender document/site visit, are requested to contact the Attaché (Property) (Phone No.-0112436570 and email ID admn.colombo@mea.gov.in)

At any time prior to the deadline for submission of bids, the High Commission may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective tenderer(s), modify the tender document by amendment.

The amendment will be published on High Commission website i.e. www.hcicolombo.com. In order to afford prospective tenderer(s) reasonable time in which to take the amendment into account in preparing their bid, the High Commission may, at its discretion extend the deadline for the submission of Tender.