

APPLICATION FOR LIBRARY MEMBERSHIP

The Library, Indian Cultural Centre, 16/2, Gregory's Road, Colombo 07, Tel- 2684698 / Fax 2684697

FOR OFFICE USE:

Prof/Dr/Mr./Ms/Rev:.....
(Surname First, Please write in block letters)

Age :.....
Residential Address :.....
Telephone No :.....
Business/ Office/College Address :.....
Telephone No :.....
Occupation :.....
N.I.C No :..... Date:.....

I would like to apply for:-

1. Lending library membership ☐

I hereby declare that the above details are correct. I agree to comply with all the rules of the **Indian Cultural Centre**, Library Colombo.

Signature:..... Date:.....

GUARANTORS:

Name:
Occupation:
Address:
Telephone No:

I certify that particulars of the person named above are correct. He/She is known personally to me.

Official Stamp:

Signature :..... Date:

INDIAN CULTURAL CENTRE LIBRARY MEMBERSHIP RULES

1. Eligibility Criteria for Membership

All persons aged 16 years and above are eligible for membership. Sri Lankan Citizens should support their applications with an introduction by a guarantor. (A responsible person of the society such as Head of Department/Attorney at Law/ Justice of Peace etc. For Indian Nationals only a photocopy of the passport and a passport size photograph is required.)

2. Annual Membership Fees

1. Lending Library Membership (Category 1) Rs. 300/-

3. Lending Library Members Category 1

May borrow 2 books for a period of 30 days.

4. Loan period of material may be extended once. Written requests should be made to the Librarian by giving membership number.

5. Membership must be renewed each year within one month of the date of expiry.

6. Please Note

1. That the members are responsible for their membership card and the materials borrowed. Loss of Membership card or material borrowed should be reported to the Librarian immediately.
2. That the member's personal property may not be brought in to the Library. Small items such as a bag, Umbrella. Book, etc. may be left at the baggage counter. The Cultural Centre will not accept any liability for loss or damage to personal property left at the premises.

7. Cancellation of Membership

Membership is liable to termination without ascribing any reason or serving any prior notice at the discretion of the competent authority in the Indian Cultural Centre, Colombo.

8. Membership forms are available in the ICC Library 16/2, Gregory's Road, Colombo 07,

9. Working Hours

Lending Library- 10.00 a.m. to 5.00 p.m. Daily (Except on Wednesdays and Sundays)
(1.00 p.m to 2.00 p.m closed for lunch)
Reading Room - 10.00 a.m. to 5.00 p.m. Daily (Except on Sundays)